



# State of New Jersey

## Department of Human Services

**Philip Murphy**  
Governor  
**Sheila Y. Oliver**  
Lt. Governor  
**Carole Johnson**  
Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

<b>JOB POSTING NUMBER</b>	320-20	<b>ISSUE DATE</b>	2-11-20	<b>CLOSING DATE</b>	2-25-20
<b>TITLE</b>	Administrator Psychological Services				
<b>LOCATION</b>	Hunterdon Developmental Center 40 Pittstown Road Clinton, NJ 08809	<b>RANGE</b>	&31		
		<b>SALARY</b>	\$72,654.02 - \$105,359.84		
		<b>OPEN TO</b>	Current State employees		
<b>DEFINITION</b>	Under the direction of the Clinical Director or other supervisory official in the Department of Human Services, develops and maintains an ongoing system of clinical supervision, professional staff growth/development programs, high level professional/performance standards, and system of peer review and clinical privileging; meets and maintains quality and Joint Commission for the Accreditation of Healthcare Organizations (JCAHO) standards; participates in program planning, development, delivery and evaluation of psychological services as may be assigned; performs other related duties as required.				
<b>REQUIREMENTS</b>					
<b>EDUCATION</b>	A Doctor of Philosophy in Psychology (Ph.D) or a Doctor of Psychology (Psy.D) or a Doctor of Education (Ed.D) from an accredited college or university with a major course of study in psychology which shall have included six (6) semester hour credits in each of the following areas: (1) objective and projective testing, (2) psychotherapeutic techniques and counseling; (3) personality development and learning theory; (4) human motivation and psychopathology; and (5) research design and statistical analysis, supplemented by completion of a one (1) year supervised clinical internship. (Those who have a Doctor of Education (Ed.D) degree must provide proof of the credit requirement.)				
<b>EXPERIENCE</b>	Five (5) years of experience (including two (2) years of clinical supervisory and administrative duties), in addition to the clinical internship, in the field of clinical psychology in a community mental health center, mental hospital, school for developmentally disabled, or penal, correctional, or juvenile institution, or other setting involving use of psychodiagnostics, psychotherapy, protective techniques, and other clinical methods. <b>NOTE:</b> Four (4) years of indicated experience shall have been earned subsequent to receipt of the Doctoral degree. <b>LICENSE:</b> Appointees must be licensed for professional practice of psychology by the NJ State Board of Psychological Examiners, or eligible for licensure (license must be obtained within three (3) years of appointment to the position).				
<b>NOTE</b>	Ability to physically lift, move and position individuals as needed.				
<b>NOTE FOR FOREIGN DEGREES</b>	Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.				
<b>LICENSE</b>	Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.				
<b>IMPORTANT NOTICE</b>					
<b>RESIDENCY</b>	Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.				
<b>NOTE</b>	Applicable special re-employment list established as a result of a layoff will be used before any promotions are made.				
<b>DRUG SCREENING</b>	If you are a candidate for a position that involves direct client care in one of the Department of Human Services' hospitals or developmental centers, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing will be at your expense. Candidates with a positive drug test result or those who refuse to be tested and/or cooperate with the testing requirement will not be hired. You will be advised if the position for which you're being considered requires drug testing and how to proceed with the testing.				
<b>FILING INSTRUCTIONS</b>					
Forward a cover letter and resume electronically to: <a href="mailto:DDD-HDC.Resumes@dhs.nj.gov">DDD-HDC.Resumes@dhs.nj.gov</a> You must include the Job Posting # in the subject line of your email.					

New Jersey Department of Human Services is an Equal Opportunity Employer